



**Placer County HHS County IHSS
Advisory Committee Meeting
March 20, 2008
1:30 - 3:00 pm**

Members Present: Eula Marshall, Diane Lester, Mary DeGraaf, Margaret Maldaner, Michael Fletcher, Sherrie Comer and Tim Cooper

Members Absent: Katie Snoberger and Phylis Nelson

Placer County Staff Present: Cate Lynds and Pauline Moreno

Public Present: David Iezzi and Heather Ruffalo-Iezzi

Mary called the meeting to order at 1:32 PM.

Roll Call and Introductions: Roll was taken and a quorum was established.

Excused Absences: **Action:** A motion was made by **Margaret** and seconded by **Eula** to approve Katie's and Phylis' absences as excused. **The motion carried.**

Member Reports/Announcements/Questions

- Tim asked if there was a place on the IHSS website where consumers could file a grievance against their providers. The person wants to stay anonymous because they are fearful of retaliation. There is no place on the website but he was advised to have the consumer call either their registry specialist or to report the incident to Adult Protective Services. There is protocol in place to address these situations and the provider can use an appeal process once the report has been made.
- Will there be a notice coming out regarding the IHSS proposed cuts? An awareness notice to consumers/providers should be addressed. Possibly include an article with a form letter in the newsletter that could be used by individuals to protest the proposed cuts to IHSS services, including contact addresses.
- It was suggested that lists should appear in the IHSS newsletter, newspapers or the Senior Guide. This would include contact information for Meals-On-Wheels, food closets, any free services/goods/etc. that may be of interest to our consumers.

Public Comment: No public comment was offered.

Approve 2-21-08 Meeting Summary

Action: A motion was made by **Margaret** and seconded by **Michael** to approve the 2-21-08 Meeting Summary as presented. **The motion carried.**

CICA Report: In Eldon's absence, this report was continued until April.

Advisory Committee Recommendations to IHSS Supervisor

- Margaret wondered about the cuts to non-essential services and asked if there is a program (or suggestions) to help consumers become more self-sufficient. There are not any programs that provide in-home training. Training could be developed that would teach self-sufficiency to providers and consumers. A physical therapist could be present to help provide examples. Cate will discuss this with Debbie.
- Cate discussed the provider direct deposit option and read some useful information from a draft policy announcement she received. She then answered questions.
- What will happen with the disabled, mentally challenged, frail and elderly, etc. who just cannot be self-sufficient?
- When the cuts take place, will the consumers have any discretion to decide which services should/should not be reduced or eliminated? Cate stated that it will be an across the board cut. For people that cannot be self-sufficient, they will need to file for a fair hearing.

Report - Potential Newsletter Advertisements: Eldon has asked County Counsel about advertising in the newsletter but has not heard back yet. This item was continued to the next meeting.

Discussion - Who Will Contact Advertisers? This item was continued to the next meeting.

Discussion: CICA Representative: This item was continued to the next meeting.

PA Managers Report: Eldon Luce, Public Authority Manager

- **IHSS Legislation:** Continued to the April meeting.
- **Provider Benefits:** There are currently 67 providers on the waiting list. An additional 57 have become eligible for health insurance benefits this month. 11 were cancelled from and subsequently 11 enrolled for benefits.
- **Provider Recruitment:** There has been an increase in registry providers lately. We had seven registry providers attend orientation last week. Two of the attendees from last week's orientation have already been hired. Most of the providers have heard about us through "word of mouth". We currently receive about 5-8 new applications a week. We are doing well in this area.
- **Provider Training:** The new intern, Jennifer, may be interested in facilitating a training class on Safety. Details will be provided when this develops.
 - A provider called complaining that there isn't a bereavement class to help providers deal with the passing of a client. Eldon is checking with Senior Peer counseling, the Public Guardian's office, and the PCSO Chaplaincy for information on having a bereavement class in the near future.
 - A Career Fair is scheduled for April 1st.
 - A DVD from the California Attorney General's Crime and Violence Prevention Center titled "APS Mandated Reporter Training" has been ordered. If the training video is not too lengthy, it will be incorporated into the weekly provider orientation.
 - A suggestion to have the orientation class incorporated into PowerPoint training for non-registry providers is being considered for those that are unable to attend the regularly scheduled orientation class. This may increase the reported training hours for providers.
- **Consumer Handbook:** No report at this time.
- **AC Member Recruitment:** An applicant has been found for the Provider slot: **Ned Zoller**. A request to move **Margaret** into the Service Recipient slot and Ned's application for the Provider's slot will be sent to the Board of Supervisors for approval.

- **Newsletter:** The next newsletter is due to be distributed toward the end of April. Articles that will be included:
 - A “provider refresher” article to assist providers in remembering certain things from the orientation class. This will be a great way to “refresh” all of the providers.
 - Direct Deposit announcement.
 - Provider training schedule.
 - An article regarding protective supplies.

- **Authorized Hours Report:** The February Authorized Hours report shows that:
 - For *Severally Impaired* recipients the average authorized hours per case was 189 the *statewide average* was 155 authorized hours per case.
 - For *Non-Severally Impaired* recipients the average authorized hours per case was 74; the *statewide average* was 67 authorized hours per case.
 - For the *total caseload* the average authorized hours per case was 115 the *statewide average* was 87 authorized hours per case.

- **January 2008 Registry Report:** Members were referred to the Registry Report and asked if they had any questions. We are doing well on all of our Performance Measures.

Items for April Agenda

- *Discussion:* What kind of advertisements do we want to include in the IHSS Newsletter?
- *Discussion:* Who will contact prospective advertisers?
- *Report:* CICA Representative

Action: A motion was made by **Sherri** and seconded by **Margaret** to adjourn the meeting. **The motion carried.**

The meeting was adjourned at 2:58 P.M.

Next Advisory Committee Meeting

**April 17, 2008
The Domes, Conference Room A, Fulweiler**